

**Yellow Medicine County Board Meeting Minutes
October 25, 2011**

Chairman Dick Wambeke called this regular meeting of the Yellow Medicine County Board to order at 9:30 a.m. with Commissioners Louis Sherlin, Gary Johnson, Dick Wambeke and Ron Antony present. Commissioner Greg Renneke was absent. Also present were County Administrator Ryan Krosch, County Attorney Keith Helgeson, Granite Falls Advocate Tribune reporter Scott Tedrick and Marshall Independent reporter Steve Browne.

Approve Agenda 10-25-11-01 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the agenda with the following changes: add Tyson Lake and Wood Lake aeration permits, revenue fund budget amendment and position hirings to the consent agenda; add Mom's Meals access agreement to the Human Services agenda; add rural cemeteries to the Commissioners' reports. Motion carried with all voting in favor.

Consent Agenda 10-25-11-02 Motion by Commissioner Johnson and seconded by Commissioner Sherlin to approve the consent agenda items as follows: minutes of the October 11, 2011, County Board meeting; Western Mental Health Center CY 2012 contract renewal; aeration permits for Tyson Lake and Wood Lake; revenue fund budget amendment totaling \$25,825.89 in revenues and expenditures; hiring of Tegan Laleman for the Finance & Administration Deputy/Human Resources Coordinator position; hiring of Trevor Luepke for the Highway Mechanic position. Motion carried with all voting in favor.

Citizen Comments None

Commissioners' Reports

Commissioner Antony reported on the Southwest EMS Board and Pioneerland Library. Commissioner Johnson reported on the Yellow Medicine County Task Force and Prairie Five. Commissioner Sherlin reported on the County Fairgrounds, Countryside Public Health and RDC Revolving Loan Fund. Commissioner Wambeke reported on a Signs of Safety panel discussion for other counties, Yellow Medicine County Task Force and a meeting with Chippewa County and Granite Falls Energy regarding the Minnesota Falls Dam.

Commissioner Johnson discussed with the Board a rural cemetery that has farming activities occurring very close to the burial markers. The Board asked for information to be brought to the next meeting on who is responsible for maintaining rural cemeteries.

Prairie Five Bus Storage 10-25-11-03 The Board discussed charging rent to Prairie Five for the storage of two buses in one of the buildings at the Fairgrounds. The other member counties are all charging rent to Prairie Five for bus storage while Yellow Medicine County was not charging anything. Motion by Commissioner Antony and seconded by Commissioner Sherlin to charge Prairie Five \$100/month for the storage of two buses at the County Fairgrounds Building. Motion carried with all voting in favor.

Human Services

Human Services Director Peggy Heglund reviewed the September cash flow report and 3rd quarter 2011 budget report. Director Heglund also requested approval of the following items:

Adult Mental Health Plan 10-25-11-04 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the 2012 Adult Mental Health Plan. Motion carried with all voting in favor.

MN Family Investment Plan 10-25-11-05 Motion by Commissioner Antony and seconded by Commissioner Sherlin to approve the 2012 Minnesota Family Investment Plan. Motion carried with all voting in favor.

PT Temporary Social Worker 10-25-11-06 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve hiring a part-time, temporary Social Worker for a maximum of 300 hours to fill in for a full-time employee on medical leave. Motion carried with all voting in favor.

Mom's Meals 10-25-11-07 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the Access Agreement to the Mower County Lead Waivered Services Agreement with PURFOODS LLC, dba Mom's Meals. Motion carried with Commissioners Antony, Wambeke and Sherlin voting in favor and Commissioner Johnson voting against.

Regular Agenda

Courthouse Departments' Reorganization Resolutions Administrator Krosch presented six resolutions delegating the statutory authority of the County Recorder and County Auditor/Treasurer to new departments and appointed officials as part of a reorganization of the County Administrator, County Assessor, County Recorder and County Auditor/Treasurer Departments.

Reorganization Resolutions 10-25-11-08 Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve the following resolutions:

Reorganization Commencement Date Resolution #25-2011 as presented, approving November 1, 2011, as the official commencement date of the Administrator, Assessor, Auditor/Treasurer and Recorder Departments' Reorganization Plan.

Duties/Signature Authority of Auditor/Treasurer Resolution #26-2011, as presented, delegating the duties, functions and responsibilities of the elected County Auditor/Treasurer, whose office has been made appointive, to the Property & Public Services Director and County Administrator effective November 1, 2011.

Be it further resolved, the County Administrator shall be responsible for determining which duties, functions and responsibilities of the County Auditor/Treasurer will be delegated to the appointed County Administrator position and which will be delegated to the Property & Public Services Director.

Be it further resolved, with the delegation of the duties, functions and responsibilities of the elected Auditor/Treasurer, the Property & Public Services Director and County Administrator are authorized to provide written signature in the capacity of the Auditor/Treasurer, based on their respective assigned duties, effective November 1, 2011.

Duties/Signature Authority of the County Recorder Resolution #27-2011, as presented, delegating the duties, functions and responsibilities of the elected County Recorder, whose office has been made appointive, to the Property & Public Services Director effective January 1, 2012.

Be it further resolved, with the delegation of the duties, functions and responsibilities of the elected County Recorder, the Property & Public Services Director is authorized to provide written signature in the capacity of the County Recorder/Registrar of Titles effective January 1, 2012.

Auditor/Treasurer Signature Authority to Finance & Administration Staff Resolution #28-2011, as presented, authorizing the County Finance Manager and Finance & Administration Deputies to provide their signature for those certain duties, functions and responsibilities of the County Auditor/Treasurer that have been delegated to the County Administrator.

Clerk of the Board Duties Resolution #29-2011, as presented, delegating the County Administrator the duties of Minnesota Statute 384.09 – Clerk of the County Board.

Motion carried with all voting in favor.

Other Business None

Informational The Board reviewed the September 2011 jail report and information on Canby Tax Increment Finance District 1-23.

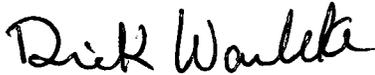
Approval of Disbursements/Review of Auditor's Warrants 10-25-11-09 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the Commissioner warrants for the following amounts: \$36,511.56 Revenue Fund, \$147,119.09 Road and Bridge Fund, \$81,046.29 Human Services Fund, \$1,829.26 Ditch Fund; and acknowledge review of the Auditor's warrants. Motion carried with all voting in favor.

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 10-25-11-10 Motion by Commissioner Sherlin and seconded by Commissioner Antony to adjourn at 11:16 a.m. Motion carried with all voting in favor.

Witness:

Attest:



Dick Wambeke, Chair



Lois Bonde, Auditor/Treasurer